

## CURRICULUM- VITAE

PANKAJ CHALOTRA

### CAREER OBJECTIVE;

To seek a challenging position that allows me to utilize my skills for the growth of the organization as well as to enhance my knowledge about new and emerging trends in the IT sector.

### PERSONAL INFORMATION;

Mob No – 9797433482,

E-mail- [pankajchalotra198@gmail.com](mailto:pankajchalotra198@gmail.com)

### PERMANENTADDRESS:

Vill. Sarora ,Akulpur Jammu  
Pin. Code - 180002

### CURRENTADDRESS:

Kharar, Mohali(Chandigarh)

### ACADEMIC RECORD;

10<sup>th</sup> from JKBOSE

12<sup>th</sup> from JKBOSE

### PROFESSIONAL QUALIFICATION;

One year Diploma in IT( Information Technology) by Jetking Certified Hardware & Networking Engineering

### SKILLS;

Clear Communication

Decision making

Problem solving

Multitasking

### LANGUAGES;

Hindi

English

Dogri

## WORKING EXPERIENCE;

### 1. ADVANCE TECH PVT LTD (CHANDIGARH):

Duration - Feb 2023 Present

Designation - IT Technician and Field Engineer

Work - Smart class/Conference room solutions- Installation of Digital Podium, Interactive Kiosk, Interactive White board, projector, Digital Notice board Audio Podium, Indoor/Outdoor Video Wall Solutions (P2,P4,P6,P10), Video Conferencing System, CCTV Surveillance system (IP/ANALOG).

### 2. INFOTECH SECURITY SYSTEM(JAMMU):

Duration - Jan 2022 – Jan 2023

Designation - IT Technician

Work - Install, Configure and support an organization's LAN (Local area network) and internet system or a segment of a network system.

- Installation of printers, Biometrics, IPCCTV access control systems EBPAX
- Assembling, Maintenance, Troubleshooting all the Desktops and Laptops
- Also having experience to solve troubleshoots connectivity issues and debugging, Resolving network related issues and file sharing.
- Managing network devices: switch, wireless modem.

### 3. R.R TRADERS JAMMU;

Duration - Jan 2021 – Dec 2021

Designation - IT Technician

Work - Repairing and assembling of computers hardware and laptop hardware Software Loading and OS (operating system)